

# Public Document Pack

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**Date:** Tuesday 3 January 2023

## **\*\* Supplementary Dispatch**

**To all Members of the Council**

Dear Sir or Madam

**Council – Tuesday, 10 January 2023**

I refer to the agenda for the above Council meeting and attach the following item, marked 'to follow':

- 17. Forward Plan dated 3 January 2023 (Pages 3 - 24)**  
(to follow)

Yours faithfully

Assistant Director Legal & Governance and Monitoring Officer

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# Forward Plan

for the four-month period commencing on

**1st February 2023**

published on 3 January 2023



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

## Executive (8)

**Leader of the Council - Councillor Steve Bridger:** External liaison including strategic partnerships; Local Enterprise Partnership, North Somerset Partnership, Joint Executive Committee (WECA and North Somerset Council), Alliance, Police; Strategic policy/Corporate Plan development, forward programme and strategic review; strategic communications and marketing (with Deputy Leader and Executive Member Engagement); major infrastructure project delivery; major schemes, including HIF and Metrowest.

**Deputy Leader of the Council and Executive Member for Adult Services, Health and Housing - Councillor Mike Bell:** Adult services; Reablement and technology enabled care; Care reforms; Early intervention and prevention; Integrated commissioning; Domiciliary, residential and nursing care; Social work and occupational therapy; Health; Health and Wellbeing Board and Strategy; Integrated Care System and Locality Partnerships; Health improvement and health protection; Pandemic response; Substance misuse services; Regulatory services; Trading standards and food safety; Environmental protection; Licensing; Emergency Management; Housing; Homelessness and rough sleeper support; Housing solutions; Private Sector Housing; Unauthorised encampments; Communications

**Executive Member for Children, Young People, Lifelong learning and Skills – Councillor Catherine Gibbons:** Children and Young people's services; Children's social care; Looked after children; Corporate parenting; Family Hubs; Early help; Adoption and fostering services; Safeguarding; Children's licences and permits; Ukraine resettlement; Education; Special educational needs and disabilities; School places and admissions; Education liaison with local HE and FE institutions, schools and Multi Academy Trusts; Skills; Skills Strategy; Careers advice; Community Learning

**Executive Member for Corporate Services – Councillor Ashley Cartman:** Finance – revenue, capital programme and income generation; Procurement; Legal and democratic services (including electoral and registrar); Property and Asset management –financial business cases & financing; ICT, Digital and Customer Services; Lead for Business Support contracts – Agilisys and Liberata; Business intelligence; Human Resources and Organisational Development; Shareholder representative role for council companies; Property technical services and project delivery; Strategic Asset Planning; Corporate estate; Accommodation Strategy project delivery; Capital projects delivery

**Executive Member for Climate Emergency and Engagement – Councillor Bridget Petty:** Climate emergency; Ecological Emergency; Community engagement and consultation; Equalities and diversity; Town and parish liaison; North Somerset Together; Voluntary sector liaison, Marine environment conservation; Green infrastructure strategy

**Executive Member for Placemaking and Economy – Councillor Mark Canniford:** Placemaking and development; Placemaking Strategies; See Monster and legacy; Culture Strategy; Weston Placemaking delivery; Tropicana and Playhouse Theatre; Strategic Events Programme; Visitor Economy development; Development and commercial programme; Affordable Housing delivery; Planning; Policy; Spatial Planning; Building Control; Economy and recovery; Inward Investment; Business development and engagement; Employment; High Street and Town Centre renewal; Parking strategy

**Executive Member for Neighbourhoods and Community Services – Councillor Mike Solomon:** Libraries; Community venues; Safer Communities; Parking operational management; Environmental services; Recycling and waste minimisation; Waste and street cleansing contracts; Enforcement Strategy; Open spaces and natural environment operations; Sports and Leisure Centre contracts; Flood risk Management; Seafronts, parks and lakes operational management; Crematoria and cemeteries

**Executive Member for Transport and Highways – Councillor Steve Hogg:** Highways Operations; Highway network management; Highway maintenance contract; Streetlighting; Highway Technical Services and Delivery; Liveable Neighbourhood schemes; Active Travel schemes; Highway Structures; Strategic Transport; Transport policy; Transport decarbonisation; Public transport; Home to School transport; Bus and Rail Strategy

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website [www.n-somerset.gov.uk](http://www.n-somerset.gov.uk)

February 2023

1. Council and Executive Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
08/02	Medium Term Financial Plan (MTFP) and Revenue Budget 2023/24 including Month 8 monitoring	Previous Budget and Medium Term Financial Plan reports to Executive	Executive	No	To be added	Contact: Melanie Watts 01934 634618
08/02	Treasury Management Strategy 2023/24 (previously combined with Capital Management Strategy)	Previous Treasury Management Strategy reports considered by the Executive	Executive	No	To be added	Contact: Melanie Watts 01934 634618
08/02	Capital Management Strategy 2023/24 (previously combined with Treasury Management Strategy)	Previous Capital Budget and Capital Strategy reports considered by the Executive	Executive	No	To be added	Contact: Melanie Watts 01934 634618
08/02	Fees and Charges 2023/24 – to seek Executive approval for any increases in charges over 10% or generating estimated additional income over £300,000	Report to Executive 12/04/16	Executive	No	To be added	Contact: Melanie Watts 01934 634618
08/02	Local Flood Risk Management Strategy - approval to consult on draft strategy (moved from October 2022)	Local Flood Risk Management Strategy for North Somerset (to be drafted)	Executive	No	Place Informal Scrutiny Panel engagement in September/October	Simon Bunn <a href="mailto:simon.bunn@n-somerset.gov.uk">simon.bunn@n-somerset.gov.uk</a> 01934 427 362
08/02	<del>Biodiversity Net Gain implementation - Approval to launch scheme and make investments if</del>	<del>Biodiversity Net Gain report (Natural England)</del>	Executive	No	Place Scrutiny 4 August	Esther Coffin-Smith 01934 426513

	required (no longer required)					
08/02	Combined Commissioning and Procurement of haulage and waste transfer (previously listed under combined waste contracts: transfer station, haulage and disposal item) (see new entries below)	Commissioning and procurement plan (currently being written)	Executive	No	Waste Scrutiny panel planned for 12 December	Colin Russell <a href="mailto:colin.russell@n-somerset.gov.uk">colin.russell@n-somerset.gov.uk</a>  Tash Hardy <a href="mailto:natasha.hardy@n-somerset.gov.uk">natasha.hardy@n-somerset.gov.uk</a>
08/02	Combined Commissioning and Procurement of residual and garden waste disposal (previously listed under combined waste contracts: transfer station, haulage and disposal item; residual waste is now a separate report and listed as an item for decision by the Executive Member) (see new entries below)	Commissioning and procurement plan (currently being written)	Executive	No	Waste Scrutiny panel planned for 12 December	Colin Russell <a href="mailto:colin.russell@n-somerset.gov.uk">colin.russell@n-somerset.gov.uk</a>  Tash Hardy <a href="mailto:natasha.hardy@n-somerset.gov.uk">natasha.hardy@n-somerset.gov.uk</a>
08/02	Contract let for food waste treatment (and optional of haulage) (revised entry – see above)	Combined Commissioning Procurement Plan Committee Report (currently being drafted)	Executive	No	Waste Scrutiny 12 December 2022	Colin Russell <a href="mailto:colin.russell@n-somerset.gov.uk">colin.russell@n-somerset.gov.uk</a>  Tash Hardy <a href="mailto:natasha.hardy@n-somerset.gov.uk">natasha.hardy@n-somerset.gov.uk</a>

08/02	Contract let for operations of the waste transfer station and outward haulage (revised entry – see above)	Report currently being drafted	Executive	Part	Waste scrutiny 12 December 2022	Colin Russell <a href="mailto:colin.russell@n-somerset.gov.uk">colin.russell@n-somerset.gov.uk</a> Tash Hardy <a href="mailto:natasha.hardy@n-somerset.gov.uk">natasha.hardy@n-somerset.gov.uk</a>
08/02	Accept Heads of Terms and enter into options agreement for purchase of land for construction of Banwell Bypass (previously listed for June, September, October and December)	Executive decision for purchase of land for construction of Banwell Bypass through landowner negotiation	Executive	No	Place Scrutiny Panel to be engaged through HIF scheme scrutiny 23 August 2022	Contact: <a href="mailto:Katie.park@n-somerset.gov.uk">Katie.park@n-somerset.gov.uk</a>
08/02	<del>Bus Service Improvement Plan Design and Build contract award delegation to Director of Place (new entry) (previously listed in December)</del> Bus Service Improvement Plan Update: <ul style="list-style-type: none"> <li>• Delegation of Design and Build contract award authority to the Director of Place</li> <li>• Bus services contract award decision (if over £5M) or update</li> <li>• Progress update</li> <li>• Governance Update (Grant award T&amp;Cs &amp; Memorandum of Understanding between WECA and NSC)</li> <li>• Enhanced Partnership update</li> </ul>	Committee report 6 <sup>th</sup> July 2022 for Commissioning Plan for the Bus Service Improvement Plan: <a href="https://n-somerset.moderngov.co.uk/documents/s3579/09%20Bus%20Service%20Improvement%20Plan%20Enhanced%20Partnership%20adoption%20Executive.pdf">https://n-somerset.moderngov.co.uk/documents/s3579/09%20Bus%20Service%20Improvement%20Plan%20Enhanced%20Partnership%20adoption%20Executive.pdf</a>	Executive	No	Engagement with Place Policy and Scrutiny Panel to be carried out in January 2023	Bella Fortune  <a href="mailto:Bella.fortune@n-somerset.gov.uk">Bella.fortune@n-somerset.gov.uk</a>

	<ul style="list-style-type: none"> <li>Enforcement resourcing plan (previously listed in December)</li> </ul>					
08/02	Closure of Backwell Household Waste Recycling Centre	<p>Report to 7 December 2022 Executive: Medium Term Financial Plan (MTFP) and Revenue Budget 2023/24</p> <p><a href="https://n-somerset.moderngov.co.uk/ieListDocuments.aspx?CId=152&amp;MId=999&amp;Ver=4">https://n-somerset.moderngov.co.uk/ieListDocuments.aspx?CId=152&amp;MId=999&amp;Ver=4</a></p>	Executive	No	Informal Place Waste Scrutiny Meeting 12 December 2022	Colin Russell <a href="mailto:Colin.russell@n-somerset.gov.uk">Colin.russell@n-somerset.gov.uk</a>
08/02	Commissioning Plan for the Pathways to Adulthood Service (Pizey) (new entry)	<p>Previous Contract Award Decision: <a href="#">Committee Report NSC (moderngov.co.uk)</a></p>	Executive	No	Joint meeting ASH/CYPS Policy and Scrutiny Panels booked for 28 <sup>th</sup> November 2022	Contact: Alison Stone (01934426035) & Teresa Stanley (07385515142)
08/02	Commissioning Plan for bus lane enforcement (ANPR) (new entry)	<p>Committee report 6th July 2022 for Commissioning Plan for the Bus Service Improvement Plan:</p> <p><a href="https://n-somerset.moderngov.co.uk/documents/s3579/09%20Bus%20Service%20Improvement%20Plan%20Enhanced%20Partnership%20adoption%20Executive.pdf">https://n-somerset.moderngov.co.uk/documents/s3579/09%20Bus%20Service%20Improvement%20Plan%20Enhanced%20Partnership%20adoption%20Executive.pdf</a></p>	Executive	No	Engagement with Place Policy and Scrutiny Panel to be carried out in January.	James Padgham <a href="mailto:james.padgham@n-somerset.gov.uk">james.padgham@n-somerset.gov.uk</a>
08/02	Adult Care Provider Market Sustainability Plan (new entry)	<p><a href="#">Market sustainability and fair cost of care fund 2022 to 2023: guidance - GOV.UK (www.gov.uk)</a></p>	Executive	No	ASH Scrutiny Panel to be engaged early January 2023	Gerald Hunt, Principle Head of Commissioning, Partnerships and Housing Solutions



						01934 634803 <a href="mailto:gerald.hunt@n-somerset.gov.uk">gerald.hunt@n-somerset.gov.uk</a>
08/02	Commissioning Plan – Children’s Commissioning Intentions (new entry)	<a href="#">Children’s Directorate Statement</a>	Executive	No	Meeting booked for 9 <sup>th</sup> December 2022	Contact: Alison Stone 01934 426035
08/02	Nomination of assets to the Local Heritage List (new entry)	Local Heritage List Handbook: <a href="https://www.n-somerset.gov.uk/sites/default/files/2022-10/local%20heritage%20list%20handbook.pdf">https://www.n-somerset.gov.uk/sites/default/files/2022-10/local%20heritage%20list%20handbook.pdf</a>	Executive	No	Informal Scrutiny Panel scheduled for 11/01/23	Kate Hudson-McAulay 01275 888169
08/02	Commissioning and Procurement Plan for Capital Works at Hutton Moor Leisure Centre (new entry)	<a href="#">DE 282: Agreement to increase the leisure Capital Budget by £700,000 to carry out urgent works</a>	Executive	No	Verbal update to the Chairman of Place Policy and Scrutiny Panel on 15/12/22 and emailed the Chair of PCOM 15/12/22 and initial meeting to be booked in for January 2023.	Contact: Jonathan White Senior Project Manager <a href="mailto:Jonathan.White@n-somerset.gov.uk">Jonathan.White@n-somerset.gov.uk</a> Tel: 07711 280595  Karlie Phillips Leisure Manager Email: <a href="mailto:Karlie.phillips@n-somerset.gov.uk">Karlie.phillips@n-somerset.gov.uk</a> Tel: 07824 085769
08/02	Request for the delegation of the Combined Commissioning and Procurement Plan for the supply of energy (new entry)	<a href="#">Report to Executive April 2022 - Commissioning and Procurement plan for new energy contract</a>	Executive	No	Briefing note emailed to Chair of PCOM 14/12/22 and initial meeting to be booked in for January 2023 to ascertain level of scrutiny engagement required.	Contact: Mark Reed Principal M&E Manager 07726 950053

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08/02	Waste contracts: transfer station, haulage and disposal – now split into three lots	Waste contracts (transfer station, haulage and disposal) commissioning report	Executive	No	Waste sub-scrutiny – first meeting 13/9/2022 Finance scrutiny – tbc	Colin Russell <a href="mailto:Colin.russell@n-somerset.gov.uk">Colin.russell@n-somerset.gov.uk</a> Tash Hardy <a href="mailto:Natasha.hardy@n-somerset.gov.uk">Natasha.hardy@n-somerset.gov.uk</a>
21/02	Council Tax Setting 2023/4	Previous MTFP reports considered by the Executive and Council Tax Setting report 2022/23	Council	No	To be added	Contact: Melanie Watts 01934 634618
21/02	Supplementary Compulsory Purchase Order for Banwell Bypass and associated works (previously listed January 2023)	July 2022 Full Council Report (COU37) <a href="#">July 2022 Full Council report</a> <a href="#">April 2021 Executive Report (EXE13)</a>	Council	No	14 <sup>th</sup> November 2022 Place Panel: HIF update	Katie Park <a href="mailto:Katie.park@n-somerset.gov.uk">Katie.park@n-somerset.gov.uk</a>
21/02	Annual Shareholder Report on North Somerset Environment Company (new entry)	Report currently being written	Council	No	Not required	Amy Webb <a href="mailto:Amy.webb@n-somerset.gov.uk">Amy.webb@n-somerset.gov.uk</a>
21/02	To adopt the revised Travel Plans SPD following public consultation (new entry)	EXE 40 <a href="https://n-somerset.moderngov.co.uk/ieListDocuments.aspx?CId=152&amp;MId=682">https://n-somerset.moderngov.co.uk/ieListDocuments.aspx?CId=152&amp;MId=682</a>	Council	No	Place Scrutiny Panel - written briefing with updates on pre-consultation draft SPD during December	Emily MacDonald <a href="mailto:Emily.macdonald@n-somerset.gov.uk">Emily.macdonald@n-somerset.gov.uk</a>
21/02	Investments in placemaking and cultural facilities: - Acceptance of grant funding (if applicable). - NSC capital allocations. - Commissioning plans. - Future operational models. (previously listed in January 2023)	<a href="https://www.n-somerset.gov.uk/council-democracy/priorities-strategies/placemaking-neighbourhoods">https://www.n-somerset.gov.uk/council-democracy/priorities-strategies/placemaking-neighbourhoods</a> Council report approving submission of Levelling Up Fund bid, item COU46, 19 <sup>th</sup> July 2021: <a href="https://n-&lt;/a&gt;&lt;/td&gt; &lt;td&gt;Council&lt;/td&gt; &lt;td&gt;Part&lt;/td&gt; &lt;td&gt;A programme of engagement with members is planned for the next few months, to include briefing of Place Scrutiny Panel on 23&lt;sup&gt;rd&lt;/sup&gt; Nov 2022&lt;/td&gt; &lt;td&gt;Jenny Ford&lt;br/&gt;&lt;a href=" mailto:jenny.ford@n-somerset.gov.uk"="">Jenny.Ford@n-somerset.gov.uk</a> 01934 426609				

		<a href="https://www.somerset.moderngov.co.uk/documents/s1286/21%20Submission%20of%20Bid%20to%20the%20Levelling%20Up%20Fund.pdf">somerset.moderngov.co.uk/documents/s1286/21%20Submission%20of%20Bid%20to%20the%20Levelling%20Up%20Fund.pdf</a>				
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## 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/02	Approval of the Active Travel Action Plans, as part of the adopted NSC Active Travel Strategy	<a href="#">NSC Active Travel Strategy   North Somerset Council (n-somerset.gov.uk)</a>	Executive Member for Highways & Transport (Cllr Hogg)	No	Informal scrutiny engagement session to be arranged for Feb 2023	Lindsay Margerison <a href="mailto:Lindsay.margerison@n-somerset.gov.uk">Lindsay.margerison@n-somerset.gov.uk</a>
01/02	Combined Commissioning and Procurement of Residual waste Garden Waste (moved to third quarter 2023)	Commissioning and procurement plan (currently being written)	Executive Member for Neighbourhoods and Community Services (Cllr Solomon)	No	Waste Scrutiny panel planned for 12 December	Colin Russell <a href="mailto:colin.russell@n-somerset.gov.uk">colin.russell@n-somerset.gov.uk</a>  Tash Hardy <a href="mailto:natasha.hardy@n-somerset.gov.uk">natasha.hardy@n-somerset.gov.uk</a>
01/02	Marketing and management of concessions (now a non-key director decision)	N/A	Executive Member for Corporate Services (Cllr Gartman)	Part	Reported through Weston Placemaking Board, which includes Chair of Place Policy & Scrutiny Panel	Julia Stuckey, Weston Placemaking Programme Manager, 07385 957325
01/02	School term and Holiday Dates 2024/25 school year (previously listed for January 2023)	Consultation with local community – further details and link to follow	Executive Member for Children, Young People, Lifelong learning and skills (Cllr Gibbons)	No	CYPS Scrutiny Panel Steering Group meeting on 1 February 2023	Contact: Janice Allen 01275 888619
01/02	North Somerset Community & VC school admissions policies for 2024/25 academic year – decision to set following	<a href="#">Admission arrangements consultation   North Somerset Council (n-somerset.gov.uk)</a>  School Admissions Code 2021 - <a href="#">School admissions</a>	Executive Member for Children, Young People, Lifelong learning and	No	Meeting of the CYPS Panel School Organisation Steering Group meeting on 1 February 2023	Contact: Georgia Humphrey 01275 884502 or 07500 882436

	public consultation (previously listed for January 2023)	<a href="https://publishing.service.gov.uk">code 2021 (publishing.service.gov.uk)</a>	skills (Cllr Gibbons)			
01/02	Appropriation of land at Ladymead Lane, Churchill	N/A	Executive Member for Corporate Services (Cllr Cartman)	No	Wider discussions on appropriation processes to be held through PCOM	Geoff Brakspear, Development Project & Asset Manager, 07535 500589
01/02	Birnbeck – National Lottery Heritage fund procurement and commissioning Plan (new entry)	<a href="https://n-somerset.moderngov.co.uk/documents/g773/Public%20minutes%2009th-Nov-2021%2018.00%20Council.pdf?T=11">https://n-somerset.moderngov.co.uk/documents/g773/Public%20minutes%2009th-Nov-2021%2018.00%20Council.pdf?T=11</a>	Executive for Placemaking and Economy (Cllr Canniford)	No	Chair of Place Scrutiny Panel has been consulted. Agreed that further consultation with Chair and Vice Chair will take place during January	Rachel Lewis  Rachel.lewis@n-somerset.gov.uk
01/02	Budget approvals for the UK Shared Prosperity Fund (UKSPF) Year 2: <ul style="list-style-type: none"> <li>Approval to receive the Year 2 UKSPF funding allocation from central government in April 2023.</li> <li>Approval to increase the council's 2023/24 revenue budget to incorporate the Year 2 UKSPF funding allocation.</li> </ul> (new entry)	<a href="https://www.gov.uk/government/prospectus/uk-shared-prosperity-fund-2022-23-dp-175">UK Shared Prosperity Fund: prospectus - GOV.UK (www.gov.uk)</a>  <a href="https://www.gov.uk/government/prospectus/uk-shared-prosperity-fund-2022-23-dp-175">22/23 DP 175</a>	Executive Member for Placemaking and Economy (Cllr Canniford)	No	Place Panel engagement will be undertaken no later than 26/01/2023.	Jane Harrison <a href="mailto:Jane.harrison@n-somerset.gov.uk">Jane.harrison@n-somerset.gov.uk</a>  Luke Johnson <a href="mailto:Luke.johnson@n-somerset.gov.uk">Luke.johnson@n-somerset.gov.uk</a>
01/02	Foster Carers' fees increases to reflect a higher figure to support the retention and recruitment of Foster Carers in North Somerset (new entry)	<a href="#">Children Services Annual Directorate's Plan.</a>	Executive Member for Children, Young People, Lifelong learning and skills (Cllr Gibbons)	No	9 December briefing to Chairperson of Children and Young People Policy and Scrutiny Panel and further information circulated to the Chairperson.	Sheila Smith <a href="mailto:Sheila.smith@n-somerset.gov.uk">Sheila.smith@n-somerset.gov.uk</a>  Becky Hopkins <a href="mailto:Becky.hopkins@n-somerset.gov.uk">Becky.hopkins@n-somerset.gov.uk</a>

01/02	Award of Contract: Accommodation Strategy Delivery: Capital Works, Town Hall - fittings, fixtures and equipment (moved from December)	<a href="https://n-somerset.moderngov.co.uk/documents/s3380/28%20Accommodation%20Strategy%20Update%20Report.pdf">https://n-somerset.moderngov.co.uk/documents/s3380/28%20Accommodation%20Strategy%20Update%20Report.pdf</a>	Director of Corporate Services	No	PCOM engagement completed as part of commissioning / procurement plan stage. Further briefing to be arranged if required.	Jonathan White <a href="mailto:Jonathan.white@n-somerset.gov.uk">Jonathan.white@n-somerset.gov.uk</a>  Tel: 07711 280595
01/02	Approve an increase of professional legal fees for external legal support in connection with the delivery of Banwell Bypass and Associated HIF Infrastructure (new entry)	Director Decision 20/21 DP216 December 2020  <a href="https://www.n-somerset.gov.uk/sites/default/files/2020-12/DE216%20signed%20-%20acc.pdf">https://www.n-somerset.gov.uk/sites/default/files/2020-12/DE216%20signed%20-%20acc.pdf</a>	Director of Place in consultation with the s151 Officer and the Head of Strategic Procurement	No	Place Panel: HIF Update Meetings  Dates for meetings during 2023 are being scheduled.	Katie Park <a href="mailto:Katie.Park@n-somerset.gov.uk">Katie.Park@n-somerset.gov.uk</a>
08/02	Combined Commissioning and Procurement of Food Waste disposal (previously listed under combined waste contracts: transfer station, haulage and disposal item) (now listed for decision in January 2023)	Commissioning and procurement plan (currently being written)	Executive Member for Neighbourhoods and Community Services (Cllr Solomon)	No	Waste Scrutiny panel planned for w/c 12 December	Colin Russell <a href="mailto:colin.russell@n-somerset.gov.uk">colin.russell@n-somerset.gov.uk</a>  Tash Hardy <a href="mailto:natasha.hardy@n-somerset.gov.uk">natasha.hardy@n-somerset.gov.uk</a>

**March 2023**

**1. Council and Executive Items**

**(NB No Executive or Council meeting currently scheduled for March)**

<b>Meeting Date</b>	<b>Item/Issue requiring decision</b>	<b>Background Documents for Consideration</b>	<b>Decision Taker</b>	<b>Exempt Item? Yes/No/Part</b>	<b>Policy &amp; Scrutiny Panel Activity &amp; Engagement / Timeline</b>	<b>Contact Officer for Further Details</b>

## 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/03	2023/24 Fees and Charges – to seek Executive Member approval for any key decisions for increases in charges over 5% and up to 10% or generating estimated additional income between £100,000 to £300,000	Report to Executive 12/04/16 <a href="https://n-somerset.moderngov.co.uk/Data/Executive/201604121430/Agenda/13%20Fees%20and%20Charges%202016%2017.pdf">https://n-somerset.moderngov.co.uk/Data/Executive/201604121430/Agenda/13%20Fees%20and%20Charges%202016%2017.pdf</a>	Executive Members: Cllr Bridger, Cllr Solomon, Cllr Canniford, Cllr Petty, Cllr Davies, Cllr Bell, Cllr Gibbons, Cllr Cartman. (Key Decision)	No	Engagement with scrutiny to take place no later than 1 March 2023. Arrangements to be agreed with relevant Panel Chairmen.	Victoria Watkins <a href="mailto:Victoria.watkins@n-somerset.gov.uk">Victoria.watkins@n-somerset.gov.uk</a>
11/03	A38 MRN scheme: Contract Award of D&B Stage 1 Contract (re-listing and previously listed for September, October and January) moved to April	<del>– Director Decision 19/20 DE295 <a href="https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf">https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</a> OBC Commissioning and Procurement Plan – Exec Member Decision DP270 <a href="https://www.n-somerset.gov.uk">Decision (n-somerset.gov.uk)</a> – A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding – Full Council COU82: <a href="https://www.moderngov.co.uk">Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm   North Somerset Council (moderngov.co.uk)</a> Commissioning Plan for the Design &amp; Build Contract of the A38</del>	Director of Place (key decision)	No	<del>The Place P&amp;SP was consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</del>  An interim written briefing was provided to Place P&SP on 31 <sup>st</sup> May 2022. A further briefing will be offered to Place P&SP following OBC approval from DfT.	Contact: Konrad Lansdown: 07917 184804



		<p>Major Road Network (MRN) Scheme and associated Professional Services</p> <p>- Executive Member: <u>DP 22/23-95 signed (n-somerset.gov.uk)</u></p> <p><u>DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk)</u></p> <p>Procurement Plans for the Design &amp; Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services.</p>				
01/03	<p>A38 MRN scheme: Award of Professional Services Contract (re-listing and previously listed for September, October and January) moved to April</p>	<p>-Director Decision: 19/20 DE295 <a href="https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf">https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</a></p> <p>OBC Commissioning and Procurement Plan</p> <p>-Exec Member Decision DP 270 <u>Decision (n-somerset.gov.uk)</u> - A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding</p> <p>-Full Council COU82: <u>Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm   North Somerset Council (moderngov.co.uk)</u></p> <p>Commissioning Plan for the Design &amp; Build Contract of the A38 Major Road Network</p>	<p>Director of Place (key decision)</p>	No	<p>The Place P&amp;SP was consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&amp;SP on 31<sup>st</sup> May 2022. A further briefing will be offered to Place P&amp;SP following OBC approval from DfT.</p>	<p>Contact: Konrad Lansdown: -07917 184804</p>

		(MRN) Scheme and associated Professional Services -Executive Member: <u><a href="#">DP 22/23 95 signed (n-somerset.gov.uk)</a></u> <u><a href="#">DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk)</a></u> Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services				
01/03 Page 18	2023/24 Fees and Charges – to seek Director approval for any key decisions for increases in charges up to 5% or generating estimated additional income up to £100,000	Report to Executive 12/04/16 <u><a href="https://n-somerset.moderngov.co.uk/Data/Executive/201604121430/Agenda/13%20Fees%20and%20Charges%202016%2017.pdf">https://n-somerset.moderngov.co.uk/Data/Executive/201604121430/Agenda/13%20Fees%20and%20Charges%202016%2017.pdf</a></u>	Director of Place, Director of Corporate Services, Director of Childrens Services, Director of Adult Social Services, Director of Public Health & Regulatory Services (Key Decision)	No	Engagement with scrutiny to take place no later than 1 March 2023. Arrangements to be agreed with relevant Panel Chairmen.	Victoria Watkins <u><a href="mailto:victoria.watkins@n-somerset.gov.uk">victoria.watkins@n-somerset.gov.uk</a></u>

April 2023

1. Council and Executive Items

(NB Executive and Council Meetings for April have been CANCELLED due to the pre-election period. No items to be listed)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
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## 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/04	A38 MRN scheme: Contract Award of D&B Stage 1 Contract (re-listing and previously listed for September, October, January and March)	<ul style="list-style-type: none"> <li>- Director Decision 19/20 DE295 <a href="https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf">https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</a></li> <li>OBC Commissioning and Procurement Plan</li> <li>- Exec Member Decision DP270 <a href="https://www.n-somerset.gov.uk">Decision (n-somerset.gov.uk)</a> A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding</li> <li>- Full Council COU82: <a href="#">Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm   North Somerset Council (moderngov.co.uk)</a> Commissioning Plan for the Design &amp; Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services</li> <li>- Executive Member: <a href="#">DP 22/23 95 signed (n-somerset.gov.uk)</a> DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk)</li> <li>Procurement Plans for the Design &amp; Build Contract of</li> </ul>	Director of Place (key decision)	No	<p>The Place P&amp;SP was consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&amp;SP on 31st May 2022. A further written briefing will be provided in December 2022 to Place P&amp;SP with a briefing then offered following OBC approval from DfT.</p>	Contact: Konrad Lansdown: 07917 184804

		the A38 Major Road Network (MRN) Scheme and associated Professional Services.				
01/04	A38 MRN scheme: Award of Professional Services Contract (re-listing and previously listed for September, October, January and March)	<p>-Director Decision: 19/20 DE295 <a href="https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf">https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</a></p> <p>OBC Commissioning and Procurement Plan</p> <p>-Exec Member Decision DP 270 <a href="https://www.n-somerset.gov.uk">Decision (n-somerset.gov.uk)</a> A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding</p> <p>-Full Council COU82: <a href="#">Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm   North Somerset Council (moderngov.co.uk)</a></p> <p>Commissioning Plan for the Design &amp; Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services</p> <p>-Executive Member: <a href="#">DP 22/23 95 signed (n-somerset.gov.uk)</a></p> <p><a href="#">DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk)</a></p> <p>Procurement Plans for the Design &amp; Build Contract of</p>	Director of Place (key decision)	No	<p>The Place P&amp;SP was consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&amp;SP on 31st May 2022. A further written briefing will be provided in December 2022 to Place P&amp;SP with a briefing then offered following OBC approval from DfT.</p>	Contact: Konrad Lansdown: 07917 184804

		the A38 Major Road Network (MRN) Scheme and associated Professional Services				
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May 2023

1. Council and Executive Items  
(NB No Executive meeting)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
16/05			Council			

## 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/05						